

Minnesota State Colleges and Universities
Examples of Data Classifications (not exclusive)

PUBLIC (available upon request)

Employee Information

- Name; job title;
- Job description;
- Work location; work phone number;
- Employee ID number;
- Salary; gross pension; value and nature of fringe benefits;
- Payroll time sheets;
- Education and training; previous work experience;
- First and last employment dates;
- Existence and status of complaints;
- Terms of settlement of employment dispute;
- Final disposition of discipline;
- Honors and awards received

Student Directory Information (unless student requests suppression)

- Name;
- Other information as specified by college/university

Other

- Financial data on public sponsored projects
- Course offerings
- Invoices and purchase orders
- Budgets
- “Summary” or statistical data that does not identify individual

PRIVATE/NON-PUBLIC (written consent or legal authority required to disclose)

- Social security numbers
- Trade secret or intellectual property
- Individual demographics such as:
 - Age, race, ethnicity, gender, citizenship, visa status, veteran or disability status;
 - Employee home address/phone; dependent information;
- Personal medical information
- Library use information
- Parking lease information
- Student grades, courses, class schedule; student worker information
- Class lists
- Student discipline, educational services received, test scores, admissions, financial aid records
- Employee performance evaluations
- “Computer” data, Minn. Stat. 13.15
- “Security” data, Minn. Stat. 13.37

CONFIDENTIAL “Active” investigation data (determined by System legal counsel)