

	Project Name	Fall Readiness - 2008				30 DAY PROJECT UPDATE REPORT	
	Project Description	To ensure that the MNSCU Infrastructure, Network and Application Systems are ready and available for the start of school on August 25, 2008.				Report Date	09/26/08
						Project Phase	Close
Exec. Sponsor	Ken Niemi	Project Owner	J. Chabot/A. Essa	Project Manager	Brian Duffy	Proj. End Date	09/30/08

	Status	Explanation		Status	Explanation
Overall	G	Project is Completed	Scope	G	Scope has been determined
Schedule	G	Project on Schedule	Cost/Resources	G	No incurred costs

Deliverable Review

Planned to Complete (Past Period)	% Complete	Plan to Complete (Next Period)
1. Complete Project Schedule	100%	1. Get lessons learned from project team
2. Complete Risk Analysis	100%	2. Get feedback from campuses of Fall Startup
3. Have Daily Touch Base Team Meetings during Freeze Period	100%	3. Project Close Out
4. Communicate to Campuses the health of the system during fall startup	100%	
5. Compile information from SAs to use for next year	100%	
6. Get lessons learned from project team	90%	
7. Get feedback from campuses of Fall Startup	90%	
8. Project Close Out	90%	

Project Financial Summary

Approved Budget	Non-EIC	Spent This Period	NA	Budget Balance	NA	Incr. Budget Req.	NA
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Request for Help to Solve the Key Project Risks

1. Citrix access for SAs and for OOC staff during RNC.
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