



Minnesota  
STATE COLLEGES  
& UNIVERSITIES

## Systems Development Steering Committee

### Meeting Notes

November 7, 2006

12:30 P.M. – 3:30 P.M. Wells Fargo Place  
Conference Room 3362 (335B)

**Present:** Mike Bruner, Scott Erickson, Ken Ries, Les Bakke, Tim Gilsrud, Glen Guida, Mark Malecek, Joanne Chabot, Gerry Rushenburg and Ken Brumbaugh

#### SDSC Vacancies

- Possible candidates were discussed. Members (Mike, Ken and Glen) will work on new member solicitation.

#### Enterprise IT Investment Projects

- Discussed best ways to communicate status of projects. The project management site is a preferred communication target, but users would need to be aware of or encouraged to go there. Committee members would/could encourage their constituents to go there for specific projects. If a letter is drafted as one communication type, the committee suggests that it should come from Ken Niemi.

#### HR Access to Data

- A lengthy discussion occurred about the campus need and process for access to HR data. It was noted that the restriction isn't an IT issue as much as an OOC HR restriction. What has been determined to be the right process for getting this access is lacking at this time. Joanne agreed to follow-up on this topic with HR.

#### Survey to Assess Critical Needs

- A survey has been developed by Ken and Tim. The survey will be made available to SDSC committee members who should fill it out. Results to be reviewed and next steps determined at next meeting.

#### Uniface Licensing

- Feedback from users (mostly CIOs) was shared with the committee. There doesn't appear to be any significant opposition to implementing a timeout for uniface users (at 2 hours). The type(s) of user communication will be reviewed with a recommendation provided at the next meeting.

#### Regional Meeting Discussion

- Planning needs to start for a set of regional meetings. It is anticipated that Jim Dillemath and RaNae will do the planning. Meeting objectives to include:
  - Core Data Decisions / Implications
  - Identity Management and Enrollment Discussion
  - Priority Setting in the Seamless World